

**AGENDA
DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Tuesday, June 19, 2018 • 4:00 p.m.
Conference Room, second floor**

CALL TO ORDER

SECRETARY'S REPORT AND APPROVAL OF MINUTES – Jane Andrews

TREASURER'S REPORT AND APPROVAL OF INVOICES AND INVESTMENTS – George Vrentas

DIRECTOR'S AND PERSONNEL REPORTS – Theresa Tyner

COMMITTEE REPORTS

Finance Committee – George Vrentas

- **Action Item:** Postage Meter Purchase
- **Action Item:** Server Upgrade
- **Action Item:** Telephone System Upgrade
- **Action Item:** Preventative Maintenance Services for Metasys Controls Software
- **Next meeting:** Tuesday, July 17, 3:45 p.m., Conference Room, second floor

Policy Committee – Anne Sacheli

- **Action Item:** Revise Code 5330: Sick Leave
- **Action Item:** Revise Outreach Services Job Descriptions
- **Action Item:** Delete Code 5060: Employee Assistance Program
- **Action Item:** Revise Code 5550: Televisions, Radios, Tape Players, Headphones
- **Next meeting:** Thursday, July 19, 4:15 p.m., Conference Room, second floor

Technology Committee – Jim Kouzmanoff

- **Next meeting:** TBD

Building Committee – Jim Knoblauch

- **Next meeting:** Tuesday, July 10, 4:15 p.m., Conference Room, second floor

OLD BUSINESS

NEW BUSINESS

CLOSED SESSION

ADJOURNMENT

Next Board of Trustees meeting: Tuesday, July 17, 4:00 p.m., Conference Room, second floor