

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:00 p.m., Tuesday, February 21, 2017, in the second floor Conference Room of the Danville Public Library.

Members Present

Saundra Alcorn
Linda Bolton
Martha Espino
Jim Kouzmanoff
Cindy Parr-Barrett
Anne Sacheli
George Vrentas

Members Absent

Jane Andrews

Others

Staff Present

Theresa Tyner/Director
Mike Boedicker/Asst.Dir.
Suzie Smith/Bus. Mgr.

The Library Board welcomed its newest member, Martha Espino.

Secretary's Report

Motion to approve the Secretary's Report of January 17th as presented:

Cindy Parr-Barrett

Second by

Anne Sacheli

Motion carried.

Treasurer's Report and Invoices

Motion to approve the January Treasurer's Report as presented:

Jim Kouzmanoff Saundra Alcorn-yes Martha Espino-yes Jim Kouzmanoff-yes

Second by Cindy Parr-Barrett-yes Anne Sacheli-yes George Vrentas-yes

Cindy Parr-Barrett

Motion to approve the Invoices as presented:

Jim Kouzmanoff Saundra Alcorn-yes Martha Espino-yes Jim Kouzmanoff-yes

Second by Cindy Parr-Barrett-yes Anne Sacheli-yes George Vrentas-yes

Anne Sacheli

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in January.

There are no personnel changes to report.

Committee Reports

Finance Committee –Chairman George Vrentas presented two action items:

That the Danville Public Library Board request funding assistance for up to \$347,302 from the Danville Library Foundation to fund the non-phased construction of the project outlined in the revised renovation plans presented by Dewberry Architects Inc.

Motion to approve as presented:

Jim Kouzmanoff

Second by

Saundra Alcorn

Motion carried.

That the Danville Public Library Board approve the transfer of \$10,790.00 from the Maintenance of Building line item in the General Fund to the Building Fund in order to purchase a Horton 2110 Profiler door system with green powder coat finish from Bacon & Van Buskirk in the amount of \$10,790.00 to replace the current exterior main entrance doors.

Motion to approve as presented:

Jim Kouzmanoff	Saundra Alcorn-yes	Martha Espino-yes	Jim Kouzmanoff-yes
Second by	Cindy Parr-Barrett-yes	Anne Sacheli-yes	George Vrentas-yes
Anne Sacheli			

The committee's next meeting will be held on Tuesday, March 21, 2017, at 3:45 p.m. in the second floor conference room.

Building Committee – did not meet.

The committee's next meeting is scheduled for Tuesday, April 11, 2017, at 4:15 p.m. in the second floor Conference Room and will include a walk-through of the building.

Policy Committee – Chairman Anne Sacheli reported that the Policy Committee had one item on the agenda: the Naming Opportunities Guidelines policy. Since the item had not been sent out two weeks prior for review by the board, the item was tabled until the next board meeting.

Motion to table:

Anne Sacheli

Second by

Cindy Parr-Barrett.

Motion carried.

The committee's next meeting will be held on Thursday, March 16, 2017, at 3:45 p.m. in the second floor conference room.

Technology Committee – did not meet.

Old Business – Board vacancies and appointments – One more board vacancy is left to be filled. Theresa Tyner confirmed that board vacancies must be filled by a resident of the city; someone living within corporate city limits.

Library director evaluation – A copy of the evaluation form was included in the board packet. Linda Bolton asked that completed forms be mailed to her or turned in to Suzie Smith in a sealed envelope within the next two weeks.

New Business – No new business was brought forth.

Closed Session – There was no need for a closed session.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 4:31 p.m.