

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:01 p.m., Tuesday, January 17, 2017, in the second floor Conference Room of the Danville Public Library.

Members Present

Saundra Alcorn
Linda Bolton
Jim Kouzmanoff
Cindy Parr-Barrett
Anne Sacheli
George Vrentas

Members Absent

Jane Andrews

Others

Melody Ehrlich/Fnd.

Staff Present

Theresa Tyner/Director
Mike Boedicker/Asst.Dir.
Suzie Smith/Bus. Mgr.

Secretary's Report

Motion to approve the Secretary's Report of December 20th as presented:

Anne Sacheli

Second by

Cindy Parr-Barrett

Motion carried.

Treasurer's Report and Invoices

Motion to approve the December Treasurer's Report as presented:

Jim Kouzmanoff Saundra Alcorn-yes Jim Kouzmanoff-yes Cindy Parr-Barrett-yes

Second by Anne Sacheli-yes George Vrentas-yes

Cindy Parr-Barrett

Motion to approve the Invoices as presented:

Cindy Parr-Barrett Saundra Alcorn-yes Jim Kouzmanoff-yes Cindy Parr-Barrett-yes

Second by Anne Sacheli-yes George Vrentas-yes

Jim Kouzmanoff

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in December.

There are no personnel changes to report.

Committee Reports

Finance Committee –Chairman George Vrentas presented four action items:

That the non-resident fee be increased to \$133 per family, effective May 1, 2017.

Motion to approve as presented:

Anne Sacheli

Second by

Jim Kouzmanoff

Motion carried.

That the Danville Public Library Board approve the revised budget for fiscal year 2017-2018.

Motion to approve as presented:

Cindy Parr-Barrett Sandra Alcorn-yes Jim Kouzmanoff-yes Cindy Parr-Barrett-yes
Second by Anne Sacheli-yes George Vrentas-yes
Jim Kouzmanoff

That the Danville Public Library Board approve grant requests to the Danville Library Foundation in the amount not to exceed \$24,050 for the fiscal year beginning May 1, 2017.

Motion to approve as presented:

Jim Kouzmanoff
Second by
Anne Sacheli
Motion carried.

That the Danville Public Library Board accept the quote from Tee Jay Central, Inc. in the amount of \$3,543.00 for materials and labor needed to temporarily repair the exterior main entrance doors; the invoice to be paid with funds from the Maintenance of Building line item in the General Fund.

Motion to approve as presented:

Anne Sacheli Sandra Alcorn-yes Jim Kouzmanoff-yes Cindy Parr-Barrett-yes
Second by Anne Sacheli-yes George Vrentas-yes
Cindy Parr-Barrett

That the Danville Public Library Board approve the transfer of \$11,711.00 from the Maintenance of Building line item in the General Fund to the Building Fund in order to purchase a Horton 2110 Profiler door system with green powder coat finish from Tee Jay Central, Inc. in the amount of \$11,711.00 to replace the current exterior main entrance doors.

Motion to table and refer to Building Committee:

George Vrentas
Second by
Jim Kouzmanoff
Motion carried.

The committee's next meeting will be held on Tuesday, February 21, 2017, at 3:45 p.m. in the second floor conference room.

Building Committee – did not meet.

The committee's next meeting is scheduled for Tuesday, February 14, 2017 at 4:15 p.m. in the second floor Conference Room.

Policy Committee – did not meet.

The committee's next meeting will be held on Thursday, January 19, 2017, at 4:15 p.m. in the second floor conference room.

Technology Committee – did not meet.

Danville Library Foundation Report - Executive Director Melody Ehrlich reported that:

- Last year's From Page to Stage raised \$85,000, all of which will be earmarked for the upcoming renovation; there will be another From Page to Stage event this year, it will be one event on September 16, 2017.
- Book sale revenues, which are augmented with online sales and the Rolling Treasures cart, are up. The next book sale is scheduled for March 23, 24, and 25, 2017
- The foundation board has completed strategic planning and visioning process, Melody has shared the results of the strategic planning session with Theresa. Recommendations that came out of the process include updating each board with what's happening with the other board and scheduling a segment in new board member orientations at which the new board member will meet with the director of the other organization (new foundation board members will meet with library director and vice versa).
- The annual donor and volunteer reception is tentatively scheduled for May 2017.

Old Business – Board vacancies and appointments – Martha Espino's appointment to the board is on the agenda for the January 17 city council meeting.

Library director evaluation – Theresa Tyner will ask Linda Bolton to email board members with the date by which they should have their input to Linda for the evaluation.

New Business – No new business was brought forth.

Closed Session – There was no need for a closed session.

There being no further business to come before the Board, Vice President Jim Kouzmanoff adjourned the meeting at 4:55 p.m. President Linda Bolton had been required to leave the meeting early.

Anne Sacheli, Secretary