

DANVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:02 p.m., Tuesday, June 20, 2017, in the second floor Conference Room of the Danville Public Library.

Members Present

Jane Andrews  
Linda Bolton  
Martha Espino  
Jim Knoblauch  
Jim Kouzmanoff  
Cindy Parr-Barrett  
Melissa Rome

Members Absent

Anne Sacheli  
George Vrentas

Staff Present

Theresa Tyner/Director  
Mike Boedicker/Asst.Dir.  
Suzie Smith/Bus. Mgr.

Others

Melody Ehrlich/Foundation  
Carla Boyd/Foundation

The Library Board welcomed new board member Melissa Rome.

Secretary's Report

Motion to approve the Secretary's Report of May 16, 2017 as presented:

Jim Kouzmanoff  
Second by  
Martha Espino  
Motion carried.

Treasurer's Report and Invoices

Motion to approve the May Treasurer's Report as presented:

Jim Knoblauch	Jane Andrews-yes	Martha Espino-yes	Jim Knoblauch-yes
Second by	Jim Kouzmanoff-yes	Cindy Parr-Barrett-yes	Melissa Rome-yes
Martha Espino			

Motion to approve the Invoices as presented:

Jim Kouzmanoff	Jane Andrews-yes	Martha Espino-yes	Jim Knoblauch-yes
Second by	Jim Kouzmanoff-yes	Cindy Parr-Barrett-yes	Melissa Rome-yes
Jane Andrews			

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in May.

There are no personnel changes to report.

Committee Reports

Finance Committee – The Finance Committee had one action item to present, which was approved. The second item was moved to New Business.

That the Library Board authorize the Business Manager to transfer necessary funds from the General fund to the FICA and IMRF funds to cover FICA and IMRF expenses until the first tax distribution is received, at which time the money will be repaid to the General fund.

Motion to approve as presented:

Cindy Parr-Barrett	Jane Andrews-yes	Martha Espino-yes	Jim Knoblauch-yes
Second by	Jim Kouzmanoff-yes	Cindy Parr-Barrett-yes	Melissa Rome-yes
Jim Kouzmanoff			

The committee's next meeting will be held on Tuesday, July 18, 2017, at 3:45 p.m. in the second floor conference room.

Building Committee – did not meet.

The committee's next meeting is scheduled for Tuesday, August 8, 2017, at 4:15 p.m. in the second floor Conference Room.

Policy Committee – The Policy Committee had no action items to present. A draft of the Solicitation Policy was handed out for review before it's presented at the July meeting. Theresa has an amendment to the draft that was approved at the Policy Committee. Linda Bolton asked her to write it up and send it, so it can also be considered at the next board meeting.

The committee's next meeting will be held on Thursday, July 20, 2017 at 4:15 p.m. in the second floor conference room.

Technology Committee – did not meet.

Danville Library Foundation - Executive Director Melody Ehrlich and Board President Carla Boyd reported on the foundation's latest activities.

Carla Boyd described her experiences with programs for teens on career and higher education-related information and activities.

Melody Ehrlich reported that she has a donor interested in funding the renovation's large study room and will be submitting requests to the library board for naming privileges of this space and the Teen Space. She also informed the board that the foundation has three new board members. She would like to meet with the library's newest members to let them know all about the foundation.

The next book sale will be July 20-22, 2017.

#### Old Business

Strategic Planning Update – The library board, director, and library director met on June 15 with Sarah Robison as the facilitator for the strategic planning process. The mission statement and current strategic plan were reviewed. Revisions to the mission statement were suggested and as were future strategic directions.

The next strategic planning meeting will be on Wednesday, September 13, 2017, at 4:00 to 8:00 p.m. in the first floor meeting room.

New Business - Adoption of Intergovernmental Library Agreement to Establish the Electronic Content Consortium – Theresa Tyner described the need for the Electronic Content Consortium and asked that the library board adopt the agreement, which was approved.

That the Library Board adopt the Intergovernmental Library Agreement that establishes the Electronic Content Consortium.

Motion to approve as presented:

Martha Espino

Second by

Jim Kouzmanoff

Motion carried.

Closed Session – Closed Session was not necessary.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 4:45 p.m.

Anne Sacheli, Secretary