

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:01 p.m., Tuesday, May 16, 2017, in the second floor Conference Room of the Danville Public Library.

Members Present

Sandra Alcorn
Jane Andrews
Linda Bolton
Martha Espino
Jim Knoblauch
Cindy Parr-Barrett
Anne Sacheli
George Vrentas

Members Absent

Jim Kouzmanoff

Others

Staff Present

Theresa Tyner/Director
Mike Boedicker/Asst.Dir.
Suzie Smith/Bus. Mgr.

Secretary's Report

Motion to approve the Secretary's Report of April 18, 2017 as presented:

Anne Sacheli

Second by

Jim Knoblauch

Motion carried.

Treasurer's Report and Invoices

Motion to approve the April Treasurer's Report as presented:

Martha Espino	Sandra Alcorn-yes	Jane Andrews-yes	Martha Espino-yes
Second by	Jim Knoblauch -yes	Cindy Parr-Barrett-yes	Anne Sacheli-yes
Jane Andrews	George Vrentas-yes		

Motion to approve the Invoices as presented:

Martha Espino	Sandra Alcorn-yes	Jane Andrews-yes	Martha Espino-yes
Second by	Jim Knoblauch -yes	Cindy Parr-Barrett-yes	Anne Sacheli-yes
Cindy Parr-Barrett	George Vrentas-yes		

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in April.

There are no personnel changes to report.

Committee Reports

Finance Committee –Chairman George Vrentas presented four action items, all of which were approved:

That the Library Board transfer \$19,365.02 in unspent monies from FY 2016-2017 from the Building Maintenance line item in the General Fund to the Building Maintenance and Repair Fund in the Building Fund.

That \$750.00 in Meeting Room revenues from FY 2016-2017 be transferred from the General Fund to the Meeting Room Equipment and Maintenance Fund within the Building Fund.

That the Library Board transfer \$4,606.07 in unspent monies from FY 2016-2017 from the Telephone line item in the General Fund to the Technology Fund in the Building Fund.

That the Library Board transfer \$1,459.19 in unspent monies from FY 2016-2017 from the Vehicle Maintenance line item to the Vehicle Replacement Fund in the Building Fund.

Motion to approve four action items as presented:

Jim Knoblauch	Sandra Alcorn-yes	Jane Andrews-yes	Martha Espino-yes
Second by	Jim Knoblauch -yes	Cindy Parr-Barrett-yes	Anne Sacheli-yes
Martha Espino	George Vrentas-yes		

The committee's next meeting will be held on Tuesday, June 20, 2017, at 3:45 p.m. in the second floor conference room.

Building Committee – did not meet.

The committee's next meeting is scheduled for Tuesday, June 13, 2017, at 4:15 p.m. in the second floor Conference Room and will include a walk-through of the building.

Policy Committee – Anne Sacheli reported that the Policy Committee had no action items to present.

The committee's next meeting will be held on Thursday, May 18, 2017, at 4:15 p.m. in the second floor conference room.

Technology Committee – did not meet.

Nominating Committee - Cindy Parr-Barrett and Jane Andrews presented a slate of officers for FY 2017-2018, which was approved:

President – Linda Bolton, Vice-President – Jim Kouzmanoff, Secretary – Anne Sacheli, Treasurer – George Vrentas

Motion to approve as presented:

Martha Espino
Second by
Jim Knoblauch
Motion carried.

Danville Library Foundation - Executive Director Melody Ehrlich reported on the Guardians of Literacy/Friends of the Library Reception. She shared that there were many positive comments on the window seat in the Children's Room donated in memory of Brenda Cooper.

She also reported that half of the funds for the upcoming library renovation will be from the Howard Rutan estate. The new teen space will be named after Mr. Rutan. Melody also shared there is another fund available for capital improvement that will also be used for the renovation, as well as monies donated at the Page to Stage 2016 fundraising event.

The July book sale will be held from July 20-22.

Old Business – Theresa Tyner has contacted Dewberry Architects, Inc. to schedule the renovation (dates pending).

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Board Minutes

New Business – Strategic planning – The board will work with Sarah Robison as a facilitator for the strategic planning process, which will begin with a four-hour board retreat in June (date pending).

Closed Session – Closed Session was not necessary.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 3:55 p.m.

Anne Sacheli, Secretary