

DANVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:01 p.m., Tuesday, May 15, 2018, in the second floor Conference Room of the Danville Public Library.

Members Present

Jane Andrews  
Linda Bolton  
Martha Espino  
Jim Kouzmanoff  
Melissa Rome  
Cindy Parr-Barrett  
Anne Sacheli  
George Vrentas

Members Absent

Jim Knoblauch

Staff Present

Theresa Tyner/Director  
Jennifer Lee/Asst.Dir.  
Suzie Smith/Bus. Mgr.

Others

Bill Satterwhite/Emeritus

Secretary's Report

Motion to approve the Secretary's Report of April 17, 2018 as presented:

Melissa Rome

Second by

Martha Espino

Motion carried.

Treasurer's Report and Invoices

Motion to approve the April Treasurer's Report as presented:

Melissa Rome	Jane Andrews-yes	Martha Espino-yes	Cindy Parr-Barrett-yes
Second by	Melissa Rome-yes	Anne Sacheli-yes	George Vrentas-yes
Martha Espino			

Motion to approve the Invoices as presented:

Martha Espino	Jane Andrews-yes	Martha Espino-yes	Cindy Parr-Barrett-yes
Second by	Melissa Rome-yes	Anne Sacheli-yes	George Vrentas-yes
Cindy Parr-Barrett			

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in April.

Committee Reports

Finance Committee – The Finance Committee had three action items to present, all of which were approved:

That the Library Board transfer \$4,947.01 in unspent monies from FY 2017-2018 from the Telephone line item in the General Fund to the Technology Fund in the Building Fund.

That \$700.00 in Meeting Room revenues from FY 2017-2018 be transferred from the General Fund to the Meeting Room Equipment and Maintenance Fund within the Building Fund.

That the Library Board transfer \$1,960.45 in unspent monies from FY 2017-2018 from the Vehicle Maintenance line item to the Vehicle Replacement Fund in the Building Fund.

Motion to approve:  
Anne Sacheli  
Second by  
Melissa Rome  
Motion carried.

The Finance Committee's next meeting is Tuesday, June 19, 2018, at 3:45 p.m. in the second floor conference room.

Policy Committee – The Policy Committee had no items to present.

The Policy Committee's next meeting is Thursday, May 17 2018, at 4:15 p.m. in the second floor conference room.

Building Committee - The Building Committee did not meet.

The committee's next meeting is Tuesday, June 12, 2018 at 4:15 p.m. in the second floor conference room.

Technology Committee – The Technology Committee had no action items to present.

Old Business – none.

New Business – none.

Closed Session – was not necessary.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 4:20 p.m.

Jane Andrews, Secretary