

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:10 p.m., Tuesday, September 18, 2018, in the second floor Conference Room of the Danville Public Library.

Members Present

Jane Andrews
Linda Bolton
Mark Denman
Martha Espino
Jim Knoblauch
Cindy Parr-Barrett
Melissa Rome

Members Absent

Jim Kouzmanoff

Staff Present

Theresa Tyner/Director
Jennifer Lee/Asst.Dir.
Suzie Smith/Bus. Mgr.

Others

Bill Satterwhite
Sabrina Henriques/DLF

Secretary's Report

Motion to approve the Secretary's Report of August 21, 2018 as presented:

Martha Espino
Second by
Melissa Rome
Motion carried.

Treasurer's Report and Invoices

Motion to approve the August Treasurer's Report as presented:

Mark Denman	Jane Andrews-yes	Mark Denman-yes	Martha Espino-yes
Second by	Jim Knoblauch-yes	Cindy Parr-Barrett-yes	Melissa Rome-yes
Jane Andrews			

Motion to approve the Invoices as presented:

Melissa Rome	Jane Andrews-yes	Mark Denman-yes	Martha Espino-yes
Second by	Jim Knoblauch-yes	Cindy Parr-Barrett-yes	Melissa Rome-yes
Martha Espino			

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in August.

Theresa Tyner reported that Holly Kleiss was hired as a Circulation Clerk I.

Committee Reports

Finance Committee – Committee Chair Jim Knoblauch reported that the Finance Committee, which met immediately before the board meeting, had no action items to present.

The board reviewed the proposed budget/levy request for FY 2019-2020, which will be presented for approval by the board next month.

The Finance Committee's next meeting is Tuesday, October 16, 2018, at 3:45 p.m. in the second floor conference room.

Building Committee – Committee Chair Jim Knoblauch reported that the Building Committee met on September 11 and had no action items to present.

The committee reviewed a change order for moving ductwork in the teen area and options for a second change order for floor outlets in the same area.

The committee's next meeting is Tuesday, October 9, 2018 at 4:15 p.m. in the second floor conference room.

Policy Committee – Board President Linda Bolton reported that the Policy Committee had no action items to present.

The Policy Committee's next meeting is Thursday, September 20, 2018, at 4:15 p.m. in the second floor conference room.

Technology Committee – The Technology Committee had no action items to present.

Danville Library Foundation - Executive Director Sabrina Henriques reported on the following:

- A Night of Enchantment event is coming together and there are only 30 tickets left.
- She will be concentrating on grants for the rest of the year.
- Vermilion Advantage awarded a grant of \$2,500 to reprint *The Story of the Kingdom of Wannalot*, which is used in the Books Aloud program.

Old Business

- New trustee appointments – Mark Denman's appointment to the library board was approved at the August 21 City Council meeting. The search is on still for a trustee for the final open seat.
- Per Capita grant handouts – The board reviewed the following resources.
 - Chapter 6, "Intellectual Freedom" from *Trustee Facts File*, 3rd edition; the cancellation of the drag queen storytime was discussed in relation to this chapter
 - List of free webinars focused on meeting the needs of patrons with challenges and disabilities
 - Information on the Illinois Veterans' History Project

New Business

Closed Session – was not necessary.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 5:11 p.m.

Jane Andrews, Secretary