

BID OPENING AGENDA

Dewberry Architects Inc.
401 SW Water Street, Suite 701
Peoria, IL 61602-1530
309-282-8000
3039.282.8001 fax
www.dewberry.com

Date: January 30, 2018, 1:00 p.m., local time
Project: Danville Public Library Interior Renovation, 319 North Vermilion St., Danville, IL 61832
Project No. 50096571

Re: Bid Opening Conference in Danville Public Library Meeting Room

1. Welcome.
2. Attendance at the Pre-Bid meeting was mandatory for bidders. Bids will only be accepted from bidders represented on the Pre-Bid Meeting sign-in sheet that meet all requirements.
 - a. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work.
 - b. Bidders shall be registered with the City of Danville OR prior to bidding may contact the City of Danville for reciprocity if bidders are registered with other surrounding cities in Illinois.
3. The proposals should be based on Drawings, Specifications, and any Addenda issued. Verbal discussion at this meeting or over the telephone is valid only when confirmed in writing by the Architect in the form of an Addendum.
4. Final completion of construction shall be no later than December 25th, 2018.
5. Bids for All Work, including completed bid forms and required documents, should have been received by the Owner in the Administration Office of Danville Public Library, 319 N. Vermilion Street, Danville, Illinois 61832 on January 30th, 2018 by 1:00 p.m. local time. Bids are being thereafter opened publicly, read aloud, and recorded in the Danville Public Library, Meeting Room, 319 N. Vermilion St., Danville, IL 61832. Bids will be held good and may not be withdrawn for a period of 60 calendar days from the date of receipt.
6. Commencement of the work on the project shall be subject to the discretion of Owner. The Owner reserves the right to waive any irregularities and to accept any or reject all bids when, in the opinion of the Owner, such action will serve the best interest of the Owner.
7. Open Bids, read aloud, and record.
8. Bids will be reviewed with the owner and must go through a multiple Board reviews and approval processes. The winning bidder will be contacted no later than February 28th.