

**AGENDA
DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Tuesday, August 21, 2018 • 4:00 p.m.
Conference Room, second floor**

CALL TO ORDER

SECRETARY'S REPORT AND APPROVAL OF MINUTES – Jane Andrews

TREASURER'S REPORT AND APPROVAL OF INVOICES AND INVESTMENTS – TBD

DIRECTOR'S AND PERSONNEL REPORTS – Theresa Tyner

COMMITTEE REPORTS

Finance Committee – TBD

- **Next meeting:** Tuesday, September 18, 3:45 p.m., Conference Room, second floor

Policy Committee – TBD

- **Action Item:** Revise Code 5370: Leave for Required Court Appearance
- **Action Item:** Revise Code 5532: Smoking
- **Action Item:** Revise Code 5533: Food and Drink
- **Action Item:** Revise Code 3540: Loan Periods and Limits on Library Materials
- **Action Item:** Review/Revise Personnel Manual: Disclaimer-5030 and 5070-5190
- **Next meeting:** Thursday, September 20, 4:15 p.m., Conference Room, second floor

Technology Committee – Jim Kouzmanoff

- **Next meeting:** TBD

Building Committee – Jim Knoblauch

- **Next meeting:** Tuesday, September 11, 4:15 p.m., Conference Room, second floor

Executive Committee – Linda Bolton

- **Action Item:** Emeritus Status for George Vrentas

OLD BUSINESS

- Proposed marketing plan

NEW BUSINESS

- **Action item:** Naming opportunity for large group study room
- **Action item:** New Treasurer
- New trustee appointment(s)
- Committee chair openings/assignments
- Hand out resources to review for Per Capita Grant – discuss at September meeting

CLOSED SESSION

ADJOURNMENT

Next Board of Trustees meeting: Tuesday, September 18, 4:00 p.m., Conference Room, second floor