

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:05 p.m., Tuesday, March 19, 2019, in the second floor Conference Room of the Danville Public Library.

Members Present

Jane Andrews
Linda Bolton
Mark Denman
Jim Knoblauch
Jim Kouzmanoff
Cindy Parr-Barrett

Members Absent

Martha Espino
Melissa Rome

Staff Present

Theresa Tyner/Director
Jennifer Hess/Asst.Dir.
Suzie Smith/Bus. Mgr.

Others

Bill Satterwhite, Emeritus
Sabrina Henriques/DLF

Secretary's Report

Motion to approve the Secretary's Report of February 19, 2019 as presented:

Jim Kouzmanoff

Second by

Cindy Parr-Barrett

Motion carried.

Treasurer's Report and Invoices

Motion to approve the February Treasurer's Report as presented:

Jane Andrews Jane Andrews-yes Mark Denman-yes Jim Knoblauch-yes

Second by Jim Kouzmanoff-yes Cindy Parr-Barrett-yes

Jim Kouzmanoff

Motion to approve the Invoices as presented:

Mark Denman Jane Andrews-yes Mark Denman-yes Jim Knoblauch-yes

Second by Jim Kouzmanoff-yes Cindy Parr-Barrett-yes

Cindy Parr-Barrett

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in February.

No personnel changes occurred this month.

Committee Reports

Finance Committee – Committee Chair Jim Knoblauch reported that the Finance Committee had one action item to present. The item was approved.

That the Danville Public Library Board approve the revised budget for Fiscal Year 2019-2020 as presented.

Motion to approve as presented:

Jim Kouzmanoff Jane Andrews-yes Mark Denman-yes Jim Knoblauch-yes

Second by Jim Kouzmanoff-yes Cindy Parr-Barrett-yes

Jane Andrews

The Finance Committee's next meeting is Tuesday, April 16, 2019, at 3:45 p.m. in the second floor conference room.

Building Committee – Committee Chair Jim Knoblauch reported that the committee had no action items to present.

The committee's next meeting is Tuesday, April 9, 2019, at 4:15 p.m. in the second floor conference room.

Policy Committee – Committee Chair Cindy Parr-Barrett reported that the committee did not meet in March.

The Policy Committee's next meeting is Tuesday, May 14, 2019, at 4:15 p.m. in the second floor conference room.

Technology Committee – The Technology Committee had no action items to present.

Nominating Committee - The Nominating Committee, consisting of board members Cindy Parr-Barrett and Mark Denman, had one item to present, which was approved. This ad hoc committee is dissolved for the year.

That the following slate of officers be approved for FY 2019-2020: President – Linda Bolton; Vice-President – Mark Denman; Secretary – Jane Andrews; and Treasurer – Jim Knoblauch.

Motion to approve as presented:

Jane Andrews

Second by

Jim Knoblauch

Motion carried.

Danville Library Foundation Report - Executive Director Sabrina Henriques reported that:

- The Foundation has met its fundraising goals for this year and has begun raising funds for 2019-2020.
- A donor appreciation event will be held on April 30, 2019.
- The Foundation is holding its spring book sale this weekend. Volunteers are still needed.

Old Business – none.

New Business – Theresa reviewed three logo designs with the board. A fourth design is in the works.

Closed Session – There was no need for a closed session.

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 5:00 p.m.

Jane Andrews, Secretary