

<b>CODE:</b>	3320
<b>SECTION:</b>	Library Services
<b>SUBJECT:</b>	Non-resident Patrons
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## NON-RESIDENT PATRONS

### GENERAL OBJECTIVES

Under *Illinois Compiled Statutes*, Chapter 75, Section 5/4.7, the Library Board has the power "To extend the privileges and use of the library, including the borrowing of materials on an individual basis by persons residing outside of the city, incorporated town, village or township. If the board exercises this power, the privilege of library use shall be upon such terms and conditions as the board shall from time to time by its regulations prescribe, and for such privileges and use, the board shall charge a nonresident fee at least equal to the cost paid by residents of the city, incorporated town, village or township, with the cost to be determined according to the formula established by the Illinois State Library."

### NON-RESIDENTS

The Danville Public Library offers non-resident borrower's cards to persons who do not reside or own property within the legal boundaries of any Illinois public library.

The Danville Public Library determines the per-household non-resident fee by using the formula recommended by the Illinois State Library.

The per-household non-resident fee for a card purchased at Danville Public Library shall be determined annually by the Library Board in accordance with state mandate.

Non-resident borrower's cards will no longer be limited to the library from which the cards were purchased but shall be honored at all participating public libraries; payment of a non-resident fee will extend privileges to the public libraries within the Illinois Heartland Library System. The card will be marked "non-resident."

The following guidelines shall be used to assist such non-residents in applying to the appropriate public library for their borrower's cards:

Non-residents in the Danville School District should obtain their library cards at Danville Public Library, Catlin Public Library District, or Westville Public Library District;

Non-residents in the Bismarck-Henning School District should obtain their cards at Hoopeston Public Library District, Danville Public Library, or Rantoul Public Library;

Non-residents in the Armstrong-Ellis School District in Vermilion County should go to Rantoul Public Library, Oakwood Public Library District, or Hoopeston Public Library District; and

Non-residents in the Potomac School District should obtain their cards at Hoopeston Public Library District, Oakwood Public Library District, or Rantoul Public Library.

**NON-RESIDENT LOCAL PROPERTY OWNERS AND LEASEHOLDERS.** Non-residents who own or lease property within the City of Danville that is taxed for library service may present the most recent tax bill or commercial lease to receive, without charge, borrower's cards for the owner or leaseholder of the property and each member of the owner's/leaseholder's household.

<b>ADOPTED:</b> 12/12/1983
<b>AMENDED:</b> 11/19/1984, 11/24/1986, 4/17/1995, 6/16/2008, 2/16/2016, 6/18/2019, 12/17/2019
<b>REVIEWED:</b>
<b>LEGAL REFERENCE:</b> <i>Illinois Compiled Statutes</i> , Ch. 75, Sec. 5/4-7, Local Library Act

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**TEMPORARY RESIDENTS.** Persons who are visiting in Danville for three months or less and whose permanent residence is outside Vermilion County may be granted limited library privileges upon proof of identification verifying both their temporary Danville and permanent addresses and payment of a deposit equal to the non-resident fee. Borrowed items must be returned and all fines paid before additional materials can be borrowed. The full amount of deposit shall be refunded when all library materials have been returned in good condition and the borrower's card is surrendered. Any fines, fees, or payments for lost or damaged materials must be paid before the deposit is refunded. This card is not renewable. If the card is not surrendered in three months, Danville Public Library will keep the deposit.

**DISPLACED PATRONS.** Persons who have been displaced from permanent housing and are staying in temporary housing may obtain a library card by presenting a state issued photo identification and a verification letter on letterhead from the temporary housing, stating that the patron is staying at that facility and that the facility takes responsibility for any lost, damaged or stolen items checked out to the person's account. These accounts expire after one year.

The library will honor valid borrower's cards issued by a public library in Illinois. See Code 3310.

**CHANGE OF RESIDENT STATUS**

Persons who move to a residence outside the Danville city limits become non-residents. Their Danville card is no longer valid and they must pay the non-resident fee to borrow library materials if they do not reside in a library taxing area. (see Code 3321)

A non-resident patron who moves to a residence within the Danville city limits will not receive a refund of the non-resident fee in whole or in part.

If an outreach patron moves from the outreach delivery location, the library card will become inactive unless the patron moves to another outreach location.

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