

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Linda Bolton called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:12 p.m., Tuesday, February 18, 2020, in the second floor Conference Room of the Danville Public Library.

Members Present

Linda Bolton
Mark Denman
Martha Espino
Jim Knoblauch
Cindy Parr-Barrett
Melissa Rome

Members Absent

Jane Andrews
Mary Reik

Others
George Vrentas, Emeritus

Staff Present

Jennifer Hess/Director
Jessica Augustson/CE Lib.
Suzie Smith/Bus. Mgr.
MJ Easterday/Circ. Mgr.

Mary Jane Easterday shared with the Board the many functions of the Circulation Department.

Secretary's Report

Motion to approve the Secretary's Report of January 21, 2020 as presented:
Melissa Rome
Second by
Jim Knoblauch
Motion carried.

Treasurer's Report and Invoices

Motion to approve the January Treasurer's Report as presented:
Cindy Parr-Barrett Mark Denman-yes Martha Espino-yes Jim Knoblauch-yes
Second by Cindy Parr-Barrett-yes Melissa Rome-yes
Melissa Rome

Motion to approve the Invoices as presented:
Melissa Rome Mark Denman-yes Martha Espino-yes Jim Knoblauch-yes
Second by Cindy Parr-Barrett-yes Melissa Rome-yes
Martha Espino

Director's and Personnel Reports - Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in January. No personnel changes occurred.

Committee Reports

Finance Committee – Committee Chair Jim Knoblauch reported that the Finance Committee, which met immediately before the board meeting, briefly reviewed a summary of grant applications submitted to the Danville Library Foundation for FY2020-2021. The program and collection development requests equal \$31,870.00 and the unknown revenue from the Foundation's Used Book Sales and technology requests equal \$11,366.80.

The Finance Committee had one action item to present, which was approved:

That the Danville Public Library Board approve the use of Special Reserve funds which have been designated by the Board of Directors for HVAC repair to pay Johnson Controls \$74,890.00 for the repair of the south unit.

Motion to approve as presented:

Cindy Parr-Barrett	Mark Denman-yes	Martha Espino-yes	Jim Knoblauch-yes
Second by	Cindy Parr-Barrett-yes	Melissa Rome-yes	
Martha Espino			

The Finance Committee's next meeting is Tuesday, March 17, 2020, at 3:45 p.m. in the second floor conference room.

Building Committee – Committee Chair Jim Knoblauch reported that the committee had no action items to present.

The Building Committee's next meeting is Tuesday, April 14, 2020, at 4:15 p.m. in the second floor conference room.

Policy Committee – Committee Chair Cindy Parr-Barrett reported that the committee had no action items to present.

The Policy Committee's next meeting will be held on Tuesday, March 10, 2020, at 4:15 p.m. in the second floor conference room.

Old Business – none.

New Business –

Appointment of Nominating Committee – tabled until the March meeting.

Public Restrooms – Jennifer and Suzie discussed concerns regarding ongoing issues of vandalism in the first floor public restrooms. After a brief discussion, the board agreed that staff should keep the restrooms locked when no meetings are taking place in the first floor meeting room. Staff will unlock the restrooms for patrons as needed. The single occupancy restrooms on the second floor will remain unlocked.

Art in the Library - After informing the board of plans for the entry area, across from the circulation desk, Jennifer requested discussion regarding the movement of the bronzed dog statue, known as "Bob," to an outside location. She shared pictures of the statue from the sculptor's website, showing it in various outside locations before it belonged to the library. She also shared possible outside locations. After a brief discussion, it was agreed that "Bob" would be moved to an area near the entrance of the canopy, near the book drop.

Closed Session - There was no need for a closed session as the library director's evaluation was tabled until the March meeting.

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Board Minutes

There being no further business to come before the Board, President Linda Bolton adjourned the meeting at 4:50 p.m.

Jane Andrews, Secretary