

**AGENDA
DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Tuesday, July 28, 2020 • 4:00 p.m.
Conference Room, second floor**

CALL TO ORDER

SECRETARY'S REPORT AND APPROVAL OF MINUTES – Jane Andrews

TREASURER'S REPORT AND APPROVAL OF INVOICES AND INVESTMENTS – Jim Knoblauch

**DIRECTOR'S AND PERSONNEL REPORTS – Jennifer Hess
Illinois Public Library Annual Report (IPLAR)**

COMMITTEE REPORTS

Finance Committee – Jim Knoblauch

- **Item of Information:** Sustainable Shelves program from Baker & Taylor
- **Next meeting:** Tuesday, August 18, 3:45 p.m., Conference Room, second floor

Policy Committee – Cindy Parr-Barrett

- **Action Item:** Revise Code 5212, Reference and Archives Librarian
- **Action Item:** Revise Code 5213, Library Assistant I
- **Action Item:** Revise Code 5538, Name Tags
- **Action Item:** Revise Code 5575, Use of Computer
- **Action Item:** Revise Code 3510, Collection Development
- **Action Item:** Add Code 3260, Disaster Plan
- **Next meeting:** Tuesday, September 8, 4:15 p.m., Conference Room, second floor

Building Committee – Jim Knoblauch

- **Next meeting:** Tuesday, August 11, 4:15 p.m., Conference Room, second floor

OLD BUSINESS

NEW BUSINESS

- **Action Item:** Add Code 3352, Face-coverings and Social Distancing

CLOSED SESSION

ADJOURNMENT

Next Board of Trustees meeting: Tuesday, August 18, 4:00 p.m., Conference Room, second floor