MEETING NOTICE

Policy Committee
Danville Public Library Board of Trustees

Tuesday, January 12, 2021 • 4:15 p.m.
Danville Public Library, Online

AGENDA

Call to Order

Old Business

New Business

- **Action Item**: Revise Code 5590, Punctuality
- **Action Item**: Revise Codes 5340, Vacation Leave and 5330, Sick Leave; Remove Code 5345, Excessive Absences
- **Action Item**: Revise Codes 5220 and 3342, Organizational Charts
- **Action Item**: Revise Code 5880, Termination of Employment
- **Action Item**: Add Code, Facilities Assistant
- **Action Item**: Add Code, Administrative Assistant
- **Action Item**: Add Code 5565: Corporate Credit Card Usage
- **Action Item**: Review and Update the Board of Trustees Bylaws
  - Revise Code 1160, Freedom of Information Act
  - Revise Code 1161, Freedom of Information Act—Organizational Chart
  - Revise Code 1210, Appointment to the Board
  - Revise Code 1220, Vacancies in Board Membership
  - Revise Code 1240, Powers and Responsibilities
  - Revise Code 1390, ALA Ethics Statement for Public Library Trustees
  - Revise Code 1610, Standing Committees
  - Remove Code 1645, Technology Committee
  - Discuss Code 1710, Amendments to Policies and update as needed
  - Review all other Code

**Next meeting**: Tuesday, March 9, 4:15 p.m., Phase 4: Online; Phase 5: Second Floor Conference Room

Adjournment