

DANVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES

President Mark Denman called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:00 p.m., Tuesday, September 20, 2022, held at the second floor meeting room of the Danville Public Library.

Members Present

Mark Denman
Jane Andrews
Mary Reik
Cindy Parr-Barrett
Melissa Rome
Martha Espino
Stacey Morgeson

Members Absent

Others

Bill Satterwhite-Emeritus

Staff Present

Jennifer Hess/Exec Director
Jessica Augustson/C.E.
Librarian
Reno Torres/Bus. Mgr.
Stuart Robbins/HR

The Library Board reviewed the Secretary's Report and Treasurer's report for August, which were approved.

Secretary's Report

Motion to approve the Secretary's Report for August, 2022 as presented:

Cindy Parr-Barrett	Jane Andrews – yes	Cindy Parr-Barrett - yes
Seconded by	Mary Reik – yes	Martha Espino - yes
Martha Espino	Melissa Rome – yes	Stacey Morgeson - yes

Treasurer's Report and Invoices

Motion to approve the Treasurer's Report for August, 2022 as presented:

Mary Reik	Jane Andrews – yes	Cindy Parr-Barrett - yes
Seconded by	Mary Reik – yes	Martha Espino - yes
Cindy Parr-Barrett	Melissa Rome – yes	Stacey Morgeson - yes

Motion to approve the Invoices as presented:

Melissa Rome	Jane Andrews – yes	Cindy Parr-Barrett - yes
Seconded by	Mary Reik – yes	Martha Espino - yes
Martha Espino	Melissa Rome – yes	Stacey Morgeson - yes

Director's and Personnel Reports – Included with the Director's Report are highlights from monthly reports submitted by the department managers on the activities of their departments in September.

Committee Reports:

The Finance Committee – Committee Chair Jane Andrews reported that the Finance Committee met immediately before the board meeting. The Finance Committee had no action items to present.

The Finance Committee's next meeting will be held on Tuesday, October 18, 2022 at 3:45 p.m., Second Floor Conference Room.

Policy Committee – Committee Chair Cindy Parr-Barrett reported that the Policy Committee had no action items to present.

The Policy Committee’s next meeting will be held on Tuesday, November 8, 2022 at 4:00 p.m., Second Floor Conference Room.

Building Committee – Committee Chair Melissa Rome reported that the Building Committee had no action to present.

The Building Committee’s next meeting will be held on Tuesday, December 13, 2022 at 4 p.m., Second Floor Conference Room

Old Business

- None

New Business

New Business

- Potterfest Operating Hours—Director Hess presented several options for alternative service hours during Potterfest.
- Year in Review/Library Worth—Director Hess presented a document showing annual statistics from FY 21-22 and a calculation of the approximate amount Danville residents saved by using the library in the previous year—over \$3 million.
- Planning Meeting—President Denman shared Director Hess and the Executive Committee’s work on a new strategic plan.

There was no need for a closed session.

The board’s next meeting will be held on Tuesday, October 18, 2022 4:00 p.m., Second Floor Conference Room.

Mary Reik, Secretary