

DANVILLE PUBLIC LIBRARY  
FINANCE COMMITTEE  
MINUTES

Treasurer Jane Andrews called the monthly meeting of the Finance Committee to order at 3:45 p.m., Tuesday, March 21, 2023, held at the Second Floor Meeting Room of the Danville Public Library.

Members Present

Jane Andrews  
Mary Reik

Members Absent

Mark Denman

Others

Staff Present

Jennifer Hess/Exec Director  
Jessica Augustson/Assistant Director  
Ruey Sandusky/Admin Department  
Reno Torres/Business Manager

**Review of Fiscal Report for March 2023 and Invoices to be approved**

Fiscal Report: No discussion.

**Mary moved to approve, Jane Seconded, Passed unanimously**

Invoices: Mary asked what the “back flow pipe” expense was. Reno explained it was a repair to our main water pipe that had failed.

**Mary moved to approve, Jane seconded, Passed unanimously**

**Old Business**

**ACTION ITEM:** HVAC Agreement

Discussion was had about how Reliable Johnson Controls has been and signing the agreement would give us 3 years to research if there is a better option rather than rushing into a bad decision now.

**Mary moved to approve, Jane seconded, Passed unanimously**

**New Business**

**ACTION ITEM:** Library Planning Study Proposal

No discussion.

**Mary moved to approve, Jane seconded, Passed unanimously**

**ACTION ITEM:** Budget FY 2023-2024

Mary asked why the Foundation Grant amount had decreased from last year. Jennifer explained that the Foundation uses an algorithm of their principle amount to determine the grant amount. It varies from year to year.

**Mary moved to approve, Jane seconded, Passed unanimously**

**ACTION ITEM:** Salaries for FY 2023-2024

Jennifer explained that the city had already approved the salary cost of living increase, but the Board still needs to approve it.

**Mary moved to approve, Jane seconded, Passed unanimously**

There was no need for a closed session.

The Committee’s next meeting will be held on Tuesday, April 18, 2023, 3:45 p.m., Second Floor Conference Room.

There being no further business to come before the Board, Jane Andrews adjourned the meeting at 3:56 p.m.