

DANVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES- July 2023

President Mark Denman called the monthly meeting of the Danville Public Library Board of Trustees to order at 4:02 p.m., Wednesday July 5, 2023, held at the second floor meeting room of the Danville Public Library.

Members Present

Jane Andrews  
Kori Bowers  
Mark Denman  
Martha Espino  
Zach Gwinn  
Alice Payne  
Mary Reik

Members Absent

Stacey Morgeson  
Sharda Pascal

Staff Present

Jennifer Hess/Exec Director  
Johnson Flanagan/Director of Operations  
Ruey Sandusky/Admin Department

Others

**The Library Board reviewed the agenda, which was amended to change the meeting day from Tuesday as written to Wednesday in order to be accurate.**

Motion to approve the July Emergency Meeting agenda, 2023 as amended:  
Mary Reik made the motion, Jane Andrews seconded and it passed unanimously.

**Old Business**

**New Business**

**ACTION ITEM:** Boiler Replacement

One of our boilers developed a gas leak. We had to evacuate the building and shut down one boiler. Jennifer verified with our contact at Johnson Controls that this does constitute an emergency and verified with the city attorney that since we have 3 bids for the job, we can legally go ahead and choose one without publishing a request for proposals. The Alpha quote is the least expensive but does not include the control panel upgrade and would not integrate with the controls we just replaced for the A/C. It was discovered that Johnson's and Alpha's bids were expired so Jennifer will contact them both for an updated bid and request a control panel upgrade bid from Alpha. The Board would like to vote on this quickly as there is a wait time on ordering the boilers and getting them in.

**Closed Session:**

In accordance with **5 Illinois Compiled Statutes 120/2(c)**, the board went into closed session at 4:16 p.m. to discuss personnel issues. The board members in attendance as well as Jennifer Hess were present. Kori moved to return to open session at 4:21 p.m, Alice seconded and the vote was unanimous.

The board's next meeting will be held on Tuesday, July 18, 2023 4:00 p.m., Second Floor Conference Room and Zoom

There being no further business to come before the Board, President Mark Denman adjourned the meeting at 4:21 p.m.

**Mary Reik, Secretary**