

DANVILLE PUBLIC LIBRARY
FINANCE COMMITTEE
MINUTES

Treasurer Jane Andrews called the monthly meeting of the Finance Committee to order at 3:44 p.m., Tuesday, October 17 2023, held at the Second Floor Meeting Room of the Danville Public Library.

Members Present

Jane Andrews
Zach Gwinn
Mary Reik

Members Absent

Mark Denman

Others

Bill Satterwhite

Staff Present

Jennifer Hess/Exec Director
Johnson Flanagan/Director of Operations
Brooke Kuchefski/Director of Community Relations
Reno Torres/Business Manager
Ruey Sandusky/Admin Department

Approval of Agenda

Mary moved to approve as presented, Zach Seconded, Passed unanimously

Approval of Minutes

Zach moved to approve as presented, Mary Seconded, Passed unanimously

Review of Fiscal Report for October 2023 and Invoices to be approved

There were no questions or concerns from the board.

Mary moved to approve, Zach seconded, Passed unanimously

Jane asked if the cost of bathroom cleaning had been looked into. Jennifer said it is about the same cost as hiring someone part-time and it is hard to find an employee who wants to do the job and is reliable. There were no other questions or concerns from the board.

Zach moved to approve, Mary Seconded, Passed unanimously

Old Business

New Business

Action Item: Fire door upgrade in the new entry area

Jennifer explained that the cost would be reimbursed by the Live and Learn Construction Grant but she is running it past the board since the work is slightly different than we originally intended. Once we complete this last thing, we will be reimbursed for the whole project.

Zach moved to approve, Mary Seconded, Passed unanimously

There was no need for a closed session.

The Committee's next meeting will be held on Tuesday, November 21, 2023, 3:45 p.m., Second Floor Conference Room.

There being no further business to come before the Board, Jane Andrews adjourned the meeting at 3:56 p.m.