

DANVILLE PUBLIC LIBRARY
EXECUTIVE COMMITTEE
MINUTES

President Mark Denman cancelled the monthly meeting of the Executive Committee at 4:04 p.m., Monday, January 8, 2024, at the Second Floor Meeting Room of the Danville Public Library.

Members Present

Mark Denman

Mary Reik

Zach Gwinn

Members Absent

Jane Andrews

Others

Staff Present

Jennifer Hess/Exec Director

Johnson Flanagan/Director of Operations

Brooke Kuchefski/Director of Community Relations

Amend or Approve the Agenda:

Mary made the motion to approve as presented, Zach seconded, and the vote was unanimous.

Approval of the Minutes:

October and November minutes: Zach made the motion to approve as presented, Mary seconded, and the vote was unanimous.

New Business

Action Item – Remove Standing Committees other than Executive:

Reason: Our Board is small enough that most people have already heard everything once in the committee before it reaches the full board. In an effort to respect everyone's time, we are recommending that all language of Policy, Building and Finance Committee be removed from the bylaws. The chairs would still act as advisors and serve on Executive.

Mary made the motion to approve the changes, Zach seconded, and the vote was unanimous.

Updates from Jennifer:

New proposal from Farnsworth: Jennifer needs to send them a notice to proceed on Tuesday January 16. She intends to bring this paperwork to the full board next week. If the paperwork is sent by the deadline there should be a final concept ready for the June board meeting. The Foundation has not voted on if they will fund the next stage of the project. The Foundation's president did invite the Library Board's Executive Committee to their next meeting to discuss. Mark recommended that we not vote on whether or not to proceed until the Foundation has gotten back with us how much, if any, they are willing to fund. Everyone agreed.

Equitable Wage Presentation by Johnson:

Johnson presented a power point with his findings on a salary comparison of comparable libraries. He explained our salary wage gaps are not equitable even without taking rate of pay into consideration. He also explained that 60% of our operating budget should be salaries and

the plan fits within that percentage. The Committee wanted time to digest the information before responding.

Items to add to the Regular Meeting Agenda:

Old Business

The Executive Committee entered Closed session at 5:21. Zach made the motion, Mary seconded, and the vote was unanimous. The Committee discussed an incident with a patron and personnel issues. At 5:30 Mary made the motion to return to open session, Zach seconded, and the vote was unanimous.

The Committee's next meeting will be held on Monday, February 12, 2024, 4:00 p.m., Second Floor Conference Room.

There being no further business to come before the Committee, President Mark Denman adjourned the meeting at 5:30 p.m.