

DANVILLE PUBLIC LIBRARY  
EXECUTIVE COMMITTEE  
MINUTES

President Mark Denman called the monthly meeting of the Executive Committee at 4:06 p.m., Monday, February 12, 2024, at the Second Floor Meeting Room of the Danville Public Library.

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>
Mark Denman	Jane Andrews	Jennifer Hess/Exec Director
Mary Reik	<u>Others</u>	Johnson Flanagan/Director of Operations
Zach Gwinn		Brooke Kuchefski/Director of Community Relations
		Reno Torres/Business Manager
		Ruey Sandusky/Administration Coordinator

**Amend or Approve the Agenda:**

Mary made the motion to approve as presented, Zach seconded, and the vote was unanimous.

**Approval of the Minutes:**

Zach made the motion to approve as presented, Mary seconded, and the vote was unanimous.

**New Business**

Items to add to the Regular Meeting Agenda:

There was nothing to add to the February agenda. Mark requested that Jennifer present her yearly accomplishments to the board at the March meeting so they would be prepared to complete their performance reviews in April.

Review of finances:

The Executive Committee was presented with the financials and invoices for January. There was a brief discussion.

Mary made the motion to present the financials to the board, Zach seconded, and the vote was unanimous.

Zach made the motion to present the invoices to the board, Mary seconded, and the vote was unanimous.

Review of diagrams:

Jennifer presented the most recent diagram from Jim Keller and explained the changes as well as the reasoning behind them. She is confident this is the diagram we will be moving forward with. There was discussion of funding for the project.

Discussion of Foundation related information:

The Foundation has approved \$140,000 for our programming allotment in FY24-25.

**Old Business**

### Salary Discussion:

There hasn't been any progress on this since we have been waiting to talk to Jane before asking for a meeting with the mayor. Jennifer will contact Jane to see when she plans to return and possibly discuss things with her over the phone to speed up the process.

### Strategic Plan/Director Goals Update:

Jennifer presented an updated version of the strategic plan and filled in more of the things that have been accomplished. Johnson also gave a report on the teachers from 118 who visited recently and were able to take a tour. It has led to more interest and involvement between the library and the school. Jennifer briefly explained a few of the projects she's been working on. Among them are the Keepsake Collection, the Watseka Wonder as well as some live performance cooperatives with the Foundation for fundraising purposes.

There was no need for a closed session.

The Committee's next meeting will be held on Monday, March 11, 2024, 4:00 p.m., Second Floor Conference Room.

There being no further business to come before the Committee, President Mark Denman adjourned the meeting at 5:02 p.m.