

**Executive Committee Meeting
Danville Public Library
August 10, 2026**

The Executive Committee of the Danville Public Library Board met to review agenda items, conduct Committee business, and discuss recommendations to be presented to the full Library Board for consideration.

President Mark Denman called the monthly meeting of the Executive Committee to order at **4:00 p.m. on Monday, August 10, 2026**, in the Second-Floor Conference Room of the Danville Public Library.

Members Present: Mark Denman, Zach Gwinn, Alice Payne, Jane Andrews

Members Absent: None

Staff Present: Christopher Leggins, Brooke Truscelli, Ryan Carlton, Reno Torres

Others Present: None

Public Comment

The Committee opened the floor for public comment. There was none.

Approval of Agenda

The Committee reviewed the agenda. Alice Payne made a motion to approve the agenda as presented, seconded by Jane Andrews. All members present voted in favor.

Secretary's Report

The Committee reviewed the July 13, 2026, Executive Committee Meeting Minutes. Zach Gwinn made a motion to approve the minutes, seconded by Jane Andrews. All members present voted in favor.

Treasurer's Report

Treasurer Jane Andrews reviewed and highlighted the Treasurer's Report for the Committee.

Zach Gwinn made a motion to recommend approval of the Treasurer's Report to the full Board, seconded by Alice Payne. All members present voted in favor.

Invoices and Investments

The Committee reviewed the monthly invoices and investments. Alice Payne made a motion to recommend approval of the invoices and investments to the full Board, seconded by Zach Gwinn. All members present voted in favor.

Director's Report and Personnel

Director Christopher Leggins provided updates on Library operations, staffing, outreach, and ongoing projects.

Director Leggins reported that the Bookmobile was operating on a regular schedule and had participated in community events, including Danville Area Community College's Back-to-School event and First Fridays.

Director Leggins reported that the Library had hired a new Children's & Teen Librarian, who would begin working on collection development and services for children and teens.

Director Leggins informed the Committee that he would be attending Director's University for professional development.

Director Leggins also reported that he would begin developing a plan to clean and organize the Library's warehouse.

Director Leggins provided an update regarding the recent meeting with the Danville Library Foundation's executive officers. The meeting went well, and discussions continued toward finalizing plans for the renovation of the main-floor restrooms and stairwell improvements.

New Business

Review of Closed-Session Minutes – November 2025 through June 2026

The Committee reviewed closed-session minutes from November 2025 through June 2026 as part of its periodic review.

Director Leggins recommended that the reviewed closed-session minutes remain confidential. Zach Gwinn made a motion to maintain the confidentiality of the reviewed closed-session minutes, seconded by Jane Andrews. All members present voted in favor.

Continued Confidentiality or Release of Closed-Session Minutes

The Committee considered whether the need for confidentiality continued to exist for the closed-session minutes under review. Based on the Committee's review, the minutes were determined to remain confidential.

Destruction of Closed-Session Recordings More Than 18 Months Old

The Committee considered the destruction of verbatim recordings of closed meetings that were more than 18 months old.

Alice Payne made a motion to approve the destruction of eligible closed-session recordings more than 18 months old, seconded by Zach Gwinn. All members present voted in favor.

Other Agenda Suggestions for Board Meeting

There were no additional agenda suggestions.

Board Member Comments

Alice Payne expressed her excitement for the future of the Library.

Adjournment

Without further business, Zach Gwinn made a motion to adjourn the meeting, seconded by Alice Payne. All members present voted in favor.

The meeting adjourned at **4:23 p.m.**

Alice Payne, Secretary.