

DANVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

August 17, 2026

The Danville Public Library Board of Trustees meeting was called to order at 4:00 p.m.

Members Present: Mark Denman (President), Zach Gwinn (Vice President), Jane Andrews (Treasurer), Alice Payne (Secretary), Janet Alexander, Stacey Morgeson, Betty Seidel, Kori Bowers (enter at 4:20pm)

Members Absent: Martha Espino

Staff Present: Christopher Leggins (Director), Reno Torres

Others Present: Ruey Sandusky

Public Comment

There was no public comment.

Approval of Agenda

Alice Payne made a motion to approve the agenda, seconded by Jane Andrews. The motion carried unanimously.

Secretary's Report and Approval of Minutes

Janet Alexander made a motion to approve the Board meeting minutes, seconded by Zach Gwinn. The motion carried unanimously.

Treasurer's Report

Treasurer Jane Andrews reviewed the Treasurer's Report and highlighted that the Library had received a portion of its property tax levy revenue.

Alice Payne made a motion to approve the Treasurer's Report, seconded by Janet Alexander. The motion carried unanimously.

Approval of Investments and Invoices

Jane Andrews reviewed and highlighted the Library's invoices.

Zach Gwinn made a motion to approve the investments and invoices, seconded by Betty Seidel.

Roll Call Vote:

- Zach Gwinn – Yes
- Alice Payne – Yes
- Betty Seidel – Yes
- Janet Alexander – Yes

- Jane Andrews – Yes
- Stacey Morgeson – Yes

The motion carried unanimously.

Director's Report

Director Christopher Leggins provided the following updates:

Bookmobile: The Library is developing the bookmobile schedule and routes for the upcoming month.

Children and Teen Librarian: The Library's new Children and Teen Librarian began work and is preparing for upcoming projects and programs.

Warehouse: Director Leggins reported that he will spend a day working in the Library's warehouse to pack materials, assess its contents, and determine which items should be discarded.

Director's University: Director Leggins highlighted professional development received at Director's University, including training related to legal matters, human resources, operations, and other areas important to new library directors in Illinois.

Renovations and Facilities: Renovation plans remain under development. The Director will provide the Board with an additional update at the next meeting.

Collection Development: The Library will continue focusing on collection development, including expanding the bookmobile collection and developing the Library's manga and anime series collections.

Patron and Digital Engagement: Director Leggins highlighted the Library's passive engagement with patrons. Although patrons may not always register for traditional programs, they continue to participate in activities such as take-and-make art projects and coloring contests. The Library is also seeing engagement with its digital services. Streaming and digital platforms, including Kanopy and Mango Languages, provide additional opportunities to increase patron engagement.

Fall Priorities: Going into the fall, the Library will place an increased focus on strengthening its collections and updating the Library facility. Plans include relocating the Teen Zone back downstairs. The new Children and Teen Librarian will also focus on developing new programs, improving early literacy efforts, strengthening the collection, and increasing collection marketing.

Danville Library Foundation Report

Natalie Duncan

highlighted a staff appreciation initiative that included purchasing Pancake Day tickets for Library staff.

The Foundation reported its sponsorship of *Peter Pan Goes Wrong*.

President Mark Denman expressed appreciation on behalf of the Library for the Foundation's continued support and noted that the Library has received a significant level of support from the Foundation.

The Foundation Director stated that the Foundation is very pleased with the Library's bookmobile initiative.

New Business

Review of Closed Session Minutes – November 2025 through June 2026

The Board reviewed the closed session minutes from November 2025 through June 2026 and considered whether the minutes should remain confidential or be released.

Director Leggins recommended that the closed session minutes remain confidential.

Alice Payne made a motion to maintain the confidentiality of the closed session minutes, seconded by Betty Seidel. The motion carried unanimously.

Destruction of Eligible Closed Session Recordings More Than 18 Months Old

Director Leggins discussed the destruction of eligible verbatim recordings of closed sessions that are more than 18 months old.

Jane Andrews made a motion to approve the destruction of eligible closed session recordings more than 18 months old, seconded by Betty Seidel. The motion carried unanimously.

Board Member Comments

President Mark Denman stated that he regretted stepping down from the Danville Public Library Board of Trustees and announced that September would be his final Board meeting.

Jane Andrews and Alice Payne expressed their appreciation to President Denman for his service to the Danville Public Library.

Adjournment

Janet Alexander made a motion to adjourn, seconded by Stacey Morgeson. The motion carried unanimously.

The meeting adjourned at 4:29 p.m.

Alice Payne
Secretary