Danville Public Library – Board of Trustees
Monday, November 16, 2026, at 4:00 p.m.
319 N. Vermilion St., Howard Rutan Meeting Room
Meeting Agenda

1. Call to Order – Presiding Officer: Zach Gwinn

2. Public Comments – (Up to 3 minutes per speaker)

3. Approval of Agenda (or Amendments) – Zach Gwinn

4. FY 2025-2026 Annual Audit Presentation – Sandy Cook, CPA, CliftonLarsonAllen LLP

5. Secretary's Report and Approval of Minutes – Janet Alexander

- Meeting Minutes – October 19, 2026

6. Treasurer's Report and Approval – Jane Andrews

7. Approval of Invoices and Investments – (Roll call vote required) – Jane Andrews

8. Director and Personnel Reports – Christopher Leggins

- Teen Zone Update
- Archives & Adult Services Librarian Hiring Update
- Building Repairs and Facilities Update
- Main Restroom and Stairwell Renovation Update

9. Danville Library Foundation Reports – Natalie Duncan

10. Old Business

11. New Business

- Authorization of Zach Gwinn as an Authorized Signatory on Library Bank Accounts and Update of Bank Signature Records
- Recognition of Cindy Boroff for 35 Years of Dedicated Service – Consideration and Possible Approval

12. Board Member Comments

13. Closed Session – (Roll call vote to enter and exit) – Discussion of Library Director Performance Evaluation pursuant to 5 ILCS 120/2(c)(1).

14. Reconvene in Open Session

15. Library Director Compensation – Consideration and Possible Approval

16. Next Meeting: Monday, December 21, 2026, at 4:00 p.m. Howard Rutan Room.

17. Adjournment