Danville Public Library – Executive Committee Meeting
Monday, November 9, 2026, at 4:00 p.m.
319 N. Vermilion St., 2nd Floor Conference Room
Meeting Agenda

1. Call to Order – Presiding Officer: Zach Gwinn

2. Public Comments – (Up to 3 minutes per speaker)

3. Approval of Agenda (or Amendments) – Zach Gwinn

4. Approval of Executive Committee Minutes – Janet Alexander

- Executive Committee Minutes – October 12, 2026

5. Treasurer's Report and Approval – (Motion to recommend to Board) – Jane Andrews

6. Approval of Invoices and Investments – (Motion to recommend to Board) – Jane Andrews

7. Director and Personnel Reports – Christopher Leggins

- Teen Zone Update
- Archives & Adult Services Librarian Hiring Update
- Building Repairs and Facilities Update
- Main Restroom and Stairwell Renovation Update

8. Old Business

9. New Business – Recommendation to Board

- Authorization of Zach Gwinn as an Authorized Signatory on Library Bank Accounts and Update of Bank Signature Records – (Motion to recommend to Board)

10. Additional Agenda Items for Board Meeting

- FY 2025–2026 Annual Audit Presentation – Sandy Cook, CPA, CliftonLarsonAllen LLP

11. Committee Member Comments

12. Closed Session – (Roll call vote to enter and exit) – The Committee will enter closed session pursuant to 5 ILCS 120/2(c)(1), (2), (5), (8), and (11) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives; the purchase or lease of real property for the use of the public body; security procedures and the use of personnel and equipment to respond to potential dangers; and litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending or is probable or imminent.

13. Next Meeting: Monday, December 14, 2026, at 4:00 p.m. Location: 2nd Floor Conference Room.

14. Adjournment